



AGENDA

TRANSNATIONAL PROJECT MEETING

“Connect Life with Sports”

SPAIN

PLACE OF MEETING: CEE LAS BOQUERAS

DAY 1

Time	Topic	Responsible Partner
1st Session		
9:00 – 9:15	Welcome, meeting information and logistics	All Partners
9:15 – 10:45	Meeting information and logistic. 1. Browse sports activities and other apps for children with autism. 2-Review of the project action plan 3-Review of activities carried out and pending activities of the project 4- Procedures to carry out in each mobility	
10:45 – 12:00	Bodily and emotional expression through theater Eusebio Martínez school.	All Partners
12:30	Break time	All Partners
12:00 – 2:30	Shraring work experiences already done and new proposals.	All Partners
2:30 –	Lunch time	All Partners
2nd Session		
4:00 – 5:00	Brief on the current status of contract with NA and partner contracts.Structure of payments. Approved project, partner budgets. Gantt-chart. C1 training activity.	All Partners

	Project meetings. Multipliers. Reporting requirements. Staff/trainees contracts. Timesheets. Exceptional costs management & invoices. Budget transfers. Reporting frequency.	
5:00 – 5:30	Q&A	All Partners

DAY 2

Time	Topic	Responsible Partner
1st Session		
09:00 – 09:30	Evaluation of the First Day	All Partners
09:30 – 11:30	Specific methodologies workshop	
11:30 – 12:30	Break time	All Partners
2nd Session		
12:30 – 1:30	Critical paths. Key milestones. Risk assessment and risk management. Planning What To Do Until Next Mobility Q&A	
1:30 – 2:00	Certificates	All Partners
2:00	Lunch	